



Oregon Center for
N U R S I N G

Well-Being Grant Program
Request for Proposals



Funding Opportunity Title:	Well-Being Grant Program
Deadline for Applications:	April 28, 2023, by 11:59 PM PST
Application Method:	Electronic/Online
Total Amount Available:	\$500,000
Number of awards anticipated:	10 awards
Award amounts:	Maximum of \$50,000 per proposal

For questions or technical assistance, contact:

Dawne Schoenthal
Program Director
Oregon Center for Nursing
503-444-9894
dawne.schoenthal@oregoncenterfornursing.org

*Technical assistance is available **FREE** of charge and best used to answer questions regarding eligibility, grant aim, application information, proposal writing requirements, project ideas, best practices/approaches on where to begin, and any other questions potential applicants may have.*

A. SCOPE

In support of the RN Well-Being Project, the Oregon Center for Nursing (OCN) extends an opportunity for long-term care organizations to submit proposals to implement evidence-informed interventions to workplace stressors or challenges impacting LPN, RN, and/or APRN well-being, which may extend to the well-being of their support staff.

- Eligibility is limited to Oregon nurse-employing organizations whose projects benefit Oregon nurses in long-term care settings.
- The project period will be from June 1, 2023, to February 28, 2025.
- The specific stressor or well-being challenge must have been identified by the organization's nurses whom the proposed intervention will impact.

Additional Information on scope:

- 1) *Long-term care includes home and community-based care settings, residential care, assisted living, memory care, skilled nursing facilities, etc., with nurses who provide direct care to aging populations and/or persons with disabilities.*

Grant Aim:

1) The organization's nurses identified the well-being challenge, and the proposed project impacts those same nurses.

Why? To avoid imposing a strategy on nurses, we want nurses engaged in dialogue and decision-making, which will improve recognition, governance, and autonomy.

2) The proposal addressed the root cause(s) of the stressor.

Why? Treating the results of stressors (burnout/anxiety/etc.) stands to improve tolerance but does not change work environments to improve well-being sustainably. Our goal is to address the root cause of stressors within a specific work environment for long-term wellness.

3) Projects should be sustainable, scalable, and replicable.

Why? The intent of this grant opportunity is to fund projects for long-term wellness whose outcomes can be shared in aggregate as exemplars to help all organizations identify what can be done systemically to improve nurse wellness throughout Oregon.

B. SUMMARY OF AWARD INFORMATION

Type of Award:	Grant
Anticipated Award Date:	June 2023
Anticipated Project Completion Date:	February 28, 2025

Timeline for Award Adjudication

Request for Proposals Opens:	March 15, 2023
Deadline for Applications:	April 28, 2023
Proposal Review Period:	May 1, 2023 – May 10, 2023
Notification of Project Approval/Disapproval:	May 16, 2023

C. ELIGIBILITY INFORMATION

- Eligibility is limited to Oregon nurse-employing organizations whose projects benefit Oregon nurses in long-term care practice settings.
 - *Projects benefitting nurses in workplaces outside of Oregon will not be eligible.*
 - Eligible submissions must: 1) arrive electronically by the designated deadline; and 2) have followed all instructions contained in the Application Guidelines, including length and completeness of submission.
- 2) Cost sharing or matching is not required for this grant. However, applicants **must demonstrate plans for the sustainability of well-being efforts** beyond the grant period.

D. APPLICATION AND SUBMISSION INFORMATION

1) Application Location

The application is online and available at <https://oregoncenterfornursing.org/well-being-grant-application/>

Applicants are asked to carefully review the Application fields using the [Application Guidelines](#) document provided. Applicants may use the [Application Guidelines](#) as a template to later copy and paste the information directly into the application. *Applicants will not have the opportunity to save progress or return to the application online. Nor will they be able to access their application once it has been submitted.*

2) Submission Dates and Times

Applicants are urged to begin the application process well before the submission deadline to provide room to address technical errors or other unforeseen circumstances. No exceptions will be made for organizations that do not meet the deadline. All applications must be submitted by 11:59 PM PST on April 28, 2023. Applications received via email or after the deadline will not be considered.

E. APPLICATION EVALUATION INFORMATION

Proposals must:

- 1) demonstrate the stressor or well-being challenge in the workplace was identified by the organization's nurses who will ultimately benefit from the proposed intervention; and
- 2) demonstrate local sustainability outside of the project period.

Each application will be blind reviewed by a committee of nurse volunteers who will rate the criteria outlined below:

Clarity of Writing (Grammar, spelling, format)

Proposals should be well-written and almost entirely free of spelling, grammar, and punctuation errors.

Purpose of project

The challenge for nurse well-being should be clearly defined, with a specific audience, and aligned with the grant aim.

Background and evidence

The proposal should clearly define the issue with strong supporting evidence and literature citations to support the proposed solution for the project..

Description of the change/implementation plan

The proposed intervention, anticipated impact, and implementation strategy should logically address the issue and are thorough, specific, and convincing.

Evaluation of outcomes

The proposal should outline a detailed evaluation process with outcome metrics, collection/analysis procedures, and tools identified with evidence that the project can be sustained locally beyond the grant period.

Project Timeline

The timeline should include significant activities with specific deadlines.

Budget and justification

The description, cost, and justification should be clear, with detailed expenses.

Support for the proposed project and project team

The letter(s) of recommendation should demonstrate strong organizational support and a clear understanding of project intent exhibiting long-term well-being commitment.

Anticipated impacts on well-being

The letter(s) of recommendation should demonstrate a strong rationale and significance of the proposed work addressing specific need(s).

Consistency in granting goals

Strong proposals will exemplify the goals of specific system-level environmental interventions for sustainable well-being.

Potential to address root causes impacting nurse well-being

Strong proposals will have significant potential to address, prevent, or correct the cause of an underlying stressor.

Final project selection will consider rubric scores while meeting the aims of geographic and practice setting variety, diversity in nurses impacted, and communities served.

F. NOTIFICATION OF AWARD

- 1) Once the review process has been completed, and the selection committee has made its determinations, OCN will notify applicants whether or not they have been awarded the grants. The anticipated date for informing applicants of their proposal status is May 16, 2023.
- 2) OCN will work with the award recipients to finalize the legal framework for the funding agreement. A sample contract is provided. Once established, funds will be disbursed.

G. POST AWARD INFORMATION

Awardees will begin their projects once funds have been disbursed. The award recipient is responsible for meeting the award's administrative, financial, and programmatic reporting requirements. Dawne Schoenthal, Program Director at OCN, will be the grants

management officer overseeing awardees' progress and reporting compliance. This process extends across the life of the grant period and may include check-in communications and on-site visits with the awardee.

Participation

Award recipients will be expected to participate in a kick-off conference on May 23, 2023, where they may be asked to present their project abstract. Additionally, individual project progress may be shared as part of the RN Well-Being Project awareness campaign throughout the grant period.

Reporting

Per the grant agreement, Oregon Center for Nursing will monitor awardee progress and expenditures through various programmatic and financial reporting procedures. Reporting requirements are attached in the appendices of the [sample contract](#). In addition, grantees are expected to keep an open line of communication with OCN throughout the grant lifecycle. Awarded projects will vary in scope and timeline. Specific reporting requirements will be listed in the recipient's award agreement, including but not limited to an interim report and final report. The final report will be due no later than 45 days after the grant period or project end date, whichever is sooner.